Maple Terrace
Condo Association

April 4, 2016
Executive Board Meeting
Location: Unit #307 @ 6:00pm

1. **Roll Call – 6:15pm**
   Geoff – 109, new resident
   Phil Kabler – VP, Walton Building
   Nicole Cofer – Treasurer, Walton Building
   Sue Hevener – 212, 213, Board Member Walton Building
   Pat McClure - 306
   Leigh Anne Strickland – 307, Secretary

2. **Last Meeting's Minutes** - tabled until bookkeeper and President join

3. **Financial Report – table until Nancy can email them out to the board**

4. **Property Committee Report**

   a. Walton Roof – repairs by Harris Brothers and updated estimate

   b. Bees in bushes – Eric Letendre
   Ron is addressing

   c. Property Clean Up Day – April 16th – LAS will send an email
   Follow Up with Ron on removing the bushes in front of 300's
   call the city to mulch them?
   tree by dumpster with the bushes

   City's Spring Clean Up – share the schedule
   In May – they take other items on your regular trash day

   Update on the No Smoking
   working – keep with minutes…

   Note to pick up after you pets – include Urine issue

   d. Keys for the Walton Building –
   need new ones – no one knows where to get them
   how many keys should each unit have?
   how do we get additional keys?

need locks changed?
issue if there's a power outage, and issue if you can't get in the door with no key pad
history: Phil: received my key when I purchased
they pass from owner to owner…. Receive one key to unit and one to outside door

Sue Hevener will check on this and get an update on next steps.

French Drain put in 109 – new owner Geoff thinks the road is higher than it should be after the city job that repaved the road which caused the issue.
Followup with the City – Chippets in 107 were up on this…

5. **Old Business:**

Property Concerns/Wear/Damage:
Board agrees that property issues residents/owners want to bring to the board need to be submitted with photo and/or short video documentation. Email to mapleterracecondos@gmail.com .

6. **New Business:**
   a. Location/Time of next meetings – SAVE THE DATES!
      July 11th – 6pm – Unit 307
      October 10th – 6pm – Unit 307
      December 4th – 3pm – Annual Meeting – Location TBD

8 **Announcements**

Everyone is welcome and encouraged to be present at all meetings of the Board. If you are unable to be present for a board meeting, any unit owner can either contact a board member regarding the topics discussed and action items at the meeting, or wait for the minutes to be distributed online.

Access resources, announcements & minutes:
Website: www.mapleterracecondos.com
Select "Owners Only" Section Button or Page
Password: MapleOwner1

LIKE & Follow MTCA on Facebook: https://www.facebook.com/mapleterraceliving

9. Adjournment – 7:15pm
Motion: Sue Hevener
Second: Tim